

Community Education Association, Inc.

d/b/a Odyssey School

Board Minutes

November 5, 2009

The Governing Board of Community Education Association, Inc. d/b/a Odyssey School held a meeting on November 5 at Odyssey School located at 14 St. John Circle in Newnan, Georgia. Members in attendance: Dara Williams, Shealene Clark, Jenny Buckalew, Joe Owens, Jimmy DiGiulio, Frances Reyes, Steve Holland, Renee Lord, Lance Duncan, Sakita Johnson-Simmons and ex-officio member Andy Geeter. The meeting was called to order at 6:41 PM. Absent: Jerrod Knapp.

Approval of Old Minutes

Read and approved minutes from October 1, 2009 meeting.

School Directors' Reports

- School director's report was read and discussed by Andy Geeter.
- Facility grant \$120,000
- Commission status for Odyssey has been tabled
- Odyssey can participate on Study Island this year (GVA)
- Cluster reports
 - K/1: Will need to move things around in Mrs. Carter's classroom to address technical issues.
 - 2/3: Issue with TV converter boxes.
 - 6/7: Need parent volunteers. Email to be sent to all 6/7 parents.
- Georgia Virtual Academy- written director's report submitted and read by Matt Arkin.
 - Commission on hold until 2010
 - Title 1 started with 370 participants. Need to determine how many Odyssey students qualify.
 - DOE has started monitoring virtual classes

Action Teams and Sub-Committee Reports

- Curriculum Sub-committee (Joe):
 - Nothing to report
- Facilities Sub-committee (Steve):
 - Intercom/bell software to be installed over Thanksgiving break
 - Ceiling panels to be installed by parent volunteer
- Finance Sub-committee (Lance):
 - Nothing to report
- HR/Staff Sub-committee (Jerrod):
 - Nothing to report
- GVA (Sakita)
 - Nothing to report
- PTO:
 - Report submitted by officers
 - Prior year financial audit provided to Board
 - 2009/2010 Budget provided to Finance sub-committee

Old Business

- Partners in Education
 - Program details reviewed.

- Passed resolution to move forward with fund raising.

New Business

- Cellular Telephone Policy – discussion
 - Currently having issues with middle school grades regarding the cell phone policy
 - Board agreed on the following procedural changes
 - Cell phone violations will be moved to a level 2 offense. (Level 1 #6 moved to Level 2)
 - First offense will result in revocation of personal electronics privileges for the remainder of the school year.
 - Any further offense will be treated as a level 3 offense.
- TA sick/personal day (“PTO” – paid time off) Policy – discussion
 - Do we need a policy?
 - Can we afford 2 PTO days per TA? Approx \$3,100 per year.
 - HR sub-committee (Jerrod) to write up an HR policy.
 - Finance sub-committee (Lance) to review the budget to find \$3,100.
- Special Education Reporting and Accountability
 - Currently going through Special Ed audit
 - Odyssey parent has expressed a concern
 - 30 students on I.E.P.
 - Someone needs to follow up on the sessions performed based on the I.E.P. plans.
 - Update to be provided to the Board regarding Special Ed. This would be similar to the cluster reports.
 - Chris will provide the report
 - *(Related Note)* Board should also get a report from the Specials.

Policies/Charter Amendments

- Acceptable Use Policy – First Reading
 - Read by Frances
 - Requires major changes
 - Summary of items
 - Change references of “company”, “business”, “Sequoia Golf” to Community Education Association, Inc. d/b/a Odyssey herein referred to as Odyssey School
 - Add a list of software that can be used e.g. Google Apps.
 - Will need another reading

Open Discussion

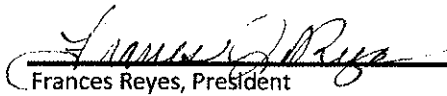
- We need to schedule a closing date for the building.
- Open Board position. We need to contact Jennifer Muniz.
- GVA parent Kim Hall expressed concerns regarding GVA Special Ed.
 - Asked for new I.E.P. in October 2008 (had an I.E.P. from June 2008 from another school)
 - Received a new I.E.P. in October 2009 consisting of only one goal
 - Student went from public school to home school to GVA
 - Questioned GVA Special Ed teacher qualifications.
- Athletic department update?
 - Lance to address at next meeting
- Clarification/verification that the responsibility of the Curriculum sub-committee does not include teaching the curriculum. That responsibility rests with the teachers and principal.

Resolutions:

- Joe Owens moves to approve old minutes. Dara Williams seconds the motion. Passed unanimously.
- Jimmy DiGiulio motions to move forward with the Partners in Education fund raising initiative. Joe Owens seconds the motion. Passed unanimously.
- Dara Williams moves to adjourn the meeting. Shealene Clark seconds the motion. Passed unanimously.

There being no further business to come before the board, the meeting was adjourned at 8:44 PM.

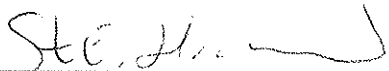
The next regular meeting is scheduled for December 3, 2009 at 6:30 PM.



Frances Reyes, President
Community Education Association, Inc.
d/b/a Odyssey School

12/3/09

Date



Steve Holland, Secretary
Community Education Association, Inc.
d/b/a Odyssey School

12/3/09

Date